

DELAWARE TRANSIT CORPORATION

POSTING NO 001-2007

POSITION VACANCY POSTING

DATE OF POSTING July 11, 2006

CLOSING DATE August 9, 2006

TWO VACANCIES EXIST

METHOD OF APPLICATION:

EMPLOYMENT APPLICATION

INTERESTED EMPLOYEES MUST FILE FOR THIS POSITION BY COMPLETING THE APPROPRIATE BID FORM OR SUBMITTING AN EMPLOYMENT APPLICATION OR A LETTER OF INTEREST AND RESUME TO THE EMPLOYMENT SECTION OF THE HUMAN RESOURCES DEPARTMENT BY 4:30 P.M. ON **August 9, 2006**. POSITIONS COVERED BY COLLECTIVE BARGAINING AGREEMENTS WILL BE AWARDED IN ACCORDANCE WITH THE PROVISIONS AND PROCEDURES CONTAINED IN THE APPLICABLE CURRENT BARGAINING AGREEMENT.

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POSITION #: 030/032 JOB CODE #: 024

POSITION TITLE Planner

PAY GRADE 16 PAY RATE _____ PAY RANGE \$21.587692- \$28.783589
(MINIMUM TO MAXIMUM)

LOCATION: DISTRICT New Castle County DEPARTMENT Development
SECTION Planning

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CLASSIFICATION: FULL TIME X PART-TIME _____

CONTRACT: 8FR _____ 8DR _____ 32 _____ N/C X

SCHEDULED HOURS 8:00 AM – 4:30 PM SCHEDULED DAYS: Monday - Friday

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SUMMARY OF POSITION:

The Planner position operates as a part of a team of service development planners responsible for planning functions associated with the optimization of existing and new multi-modal transit services provided by the Delaware Transit Corporation. Incumbents will be asked to focus on a specific geographic area within the state, but will be expected to work jointly on projects in all geographic regions. Specific responsibilities include using service analysis data and DTC performance criteria to analyze existing service and make recommendations about allocation of resources; working with internal and Delaware Department of Transportation (DelDOT) staff to develop the Annual Service Plan; assisting in the development of alternative transit delivery systems; reviewing subdivision plans to ensure transit considerations are met; reviewing highway construction plans to determine effect on current or planned transit operations; working with other agencies, i.e. DelDOT Planning, local MPOs, cities, as multi-modal transportation plans are developed; and participating on internal committees to provide planning expertise. The Planner will work closely with Facilities to provide information to be used for the analysis and placement of transit amenities. The Planner reports to the Planning Manager.

SEE PREFERRED QUALIFICATIONS ON SECOND PAGE

Preferential Requirement: Experience in transportation planning.

Preferred Qualifications:

Please address each Preferred Qualification separately. Failure to do so will result in a disqualification.

1. Experience with the theories, concepts, principles, practices and procedures of planning.

Applicants must detail all education, training and/or experience in the theories, concepts, principles, practices and procedures of planning.

2. Experience using the principles and practices of problem formulation, research design, implementation and analysis.

Applicants must detail all education, training and/or experience using the principles and practices of problem formulation, research design, implementation and analysis.

3. Experience using analytical and evaluative modes.

Applicants must detail all education, training, and/or experience using analytical and evaluative modes.

4. Experience with the principles of geography and/or geo-coding.

Applicants must detail all education, training, and/or experience the principles of geography and/or geo-coding.

JOB DESCRIPTION: AVAILABLE THRU HR DEPT _____X_____

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EQUAL OPPORTUNITY EMPLOYER

" Employment Application must specifically address the skills referenced in the Preferred Qualifications."